

**Walden-CAN
Initial Work Plan
(Revised November 22, 2006)**

Committee / Task Force: Walden-CAN Anderson Farm Museum and Cultural Center Task Force

Start Date: October 25th/2006

Co-Chairs: Marte Holouka

Les Burford

Secretary: Sheila Prusila / Amanda Turcotte

COMMUNITY ISSUE(S)	To facilitate the implementation of the Final Report of the Walden-CAN Heritage Committee in cooperation and partnership with the City of Greater Sudbury staff.
GOALS	<ol style="list-style-type: none"> 1. To review the recommendations. 2. To separate the recommendations into Governance and Budget subcategories. 3. To prioritize the recommendations in both the Governance and Budget subcategories. 4. To develop a power point presentation for the January 22nd/2006 public input session. 5. To develop an outline for our governance model. 6. To establish a working partnership with city staff and Ward Two, Councillor. 7. To establish a working partnership with Council as a whole.
ANTICIPATED TIMELINE	<p>_____ 1 month (place a check in the most suitable timeline)</p> <p>_____ 3 months</p> <p>___X___ 6 months</p> <p>_____ 1 year</p> <p>_____ 2 years</p> <p>_____ Ongoing</p>
ACTION PLAN (Include a rough idea of tasks to be completed. Try to order them first to last.)	<ol style="list-style-type: none"> 1. To divide recommendations. 2. To prioritize recommendations.

	<ol style="list-style-type: none"> 3. To meet with City staff. 4. To discuss with City staff the implementation of the final report. 5. To engage in timely reports to Walden-CAN. 6. To post minutes on the Walden-CAN website. 7. To contact the city after January 1st to ensure a spot on the agenda for our presentation at the public input session on January 22nd. 8. To conduct information sharing meetings with the ward two Councilor as needed. 9. To conduct information gathering meetings as needed. 10. 												
SUBCOMMITTEES (IF REQUIRED)	<ol style="list-style-type: none"> 1. None at this time. 2. 3. 4. 												
VOLUNTEER TIME COMMITMENT	<input type="checkbox"/> 1 hour/week <input checked="" type="checkbox"/> 2 hours/week <input type="checkbox"/> 5 hours/week												
COSTS (i.e. Photocopying)	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;"><u>ITEM</u></th> <th style="width: 50%;"><u>ANTICIPATED COST</u></th> </tr> </thead> <tbody> <tr> <td>1. Contact city staff to arrange for a photocopy account at the library.</td> <td></td> </tr> <tr> <td>2.</td> <td></td> </tr> <tr> <td>3.</td> <td></td> </tr> <tr> <td>4.</td> <td></td> </tr> <tr> <td>5.</td> <td></td> </tr> </tbody> </table>	<u>ITEM</u>	<u>ANTICIPATED COST</u>	1. Contact city staff to arrange for a photocopy account at the library.		2.		3.		4.		5.	
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5.													
REQUIRED DONATIONS (i.e. Newsletter or Community Directory)	<u>SPONSOR</u> <ol style="list-style-type: none"> 1. None at this time. 2. 3. 4. 5. 												

APPROVED BY: **Richard Bois & Gwen Doyle** Walden CAN Co-Chairs

DATE APPROVED: **November 23, 2006**
