

**MEETING MINUTES
WALDEN CAN STEERING COMMITTEE MEETING**

PROJECT: N/A

DATE: DECEMBER 6, 2006

LOCATION: OLD TOWN OFFICES

RECORDED BY: AARON DENT

PRESENT: AARON DENT
RENÉ TROTTIER
NEELTJE KILBEY
RALPH SHORE
LAURIE BROWNLEE
KAREN MAKELA – CITY OF GREATER SUDBURY

STEERING COMMITTEE MEETING:

ITEM	DESCRIPTION	ACTION BY	DATE
12.1	DECLARATION OF CONFLICT OF INTEREST None	N/A	N/A
12.2	AMENDMENTS TO THE AGENDA Aaron Dent asked that there be a discussion of how much public comment is necessary before the Steering Committee endorses a project / resolution.	N/A	N/A
12.3	TREASURER'S REPORT See attached report.	René	Jan 2007
12.4	W-CAN HERITAGE TASK FORCE REPORT Les Burford presented progress of task force. See attached report. Les noted that their recommendations covered a 5 year time period.	Les Burford	N/A
12.5	BUSINESS ARISING FROM MINUTES		
12.5.1	CLAIMING OUR STAKE Ralph Shore noted that his comments were submitted to Steering Committee for review, and he received no comments. No further discussion took place.	N/A	N/A
12.5.2	APPLICATION FOR JOB CREATION PARTNERSHIP To be reviewed further at January meeting. See attached report.	Mary Lou	Jan 2007

12.5.3	BEAVER LAKE CA Sub-Committee LETTER OF SUPPORT Sub-committee noted they needed more time to prepare their letter. CAN is to hold for now.	N/A	N/A
12.5.4	REQUEST FOR DIRECTION FROM WEBMASTERS Neeltje asked for more discussion regarding publicity of website. Karen Makela agreed to inquire about including some publicity costs in the tax system. Laurie agreed to inquire about including in school newsletters. Karen Makela agreed to look into link from City of Greater Sudbury website & Leisure Guide. Neeltje will look into Home Hardware newsletter, and post office, Independent and church bulletin boards.	Karen, Laurie, Neeltje	Jan 2007
12.5.5	ENVIRONMENTAL REPORT / PUBLIC COMMENT Aaron raised concern that there was not enough time for the public to comment on what the Steering Committee was agreeing to, and was worried about having “too much influence”. Group agreed that we should try to have 1 month of notice to public (through minutes, website) before voting on a resolution.	Aaron	Jan 2007
12.5.6	LETTER REQUESTING SPACE AT FORMER TOWN OFFICES On Hold until decision is made by Solutions Team.	N/A	N/A
12.6	UPDATES / REPORTS		
12.6.1	NEWSLETTER - No newsletter will be issued in December - Laurie is fixing/updating all the binders at the 6 sites	Laurie	Jan 2007
12.6.2	SUN SHELTER MEETING Laurie attended meeting regarding a new playground structure in one location now that may lead to other locations in the future. Looking for Letter of Support from CAN. Steering Committee agreed to write letter. To be discussed further at Jan meeting.	Laurie	Jan 2007
12.6.3	SUDBURY STAR DECEMBER COLUMN See attached report. Changes include Karen Makela will be including some additional information regarding the Walden Winter Carnival.	Gwen / Karen	Dec 2006
12.6.4	COMMUNITY DEVELOPMENT COORDINATOR REQUEST Mary-Lou and Gwen prepared submission at the request of Jeff Pafford. See attached report. This report was submitted to Louise Lapierre, Leisure Services in time for the December 4 th deadline.	Gwen	Dec 2006
12.6.5	LMC APPLICATION STATUS Nothing to report.	N/A	N/A

12.7	<p>SCHEDULE FOR 2007 W-CAN MEETINGS</p> <p>Steering Committee in attendance thought that every second month for a meeting would be more appropriate. However, they want to vote on it in January.</p> <p>In terms of group presentations, it was decided that groups wishing to present should submit the purpose and expectations from the meeting beforehand.</p>	N/A	N/A
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The above is considered to be a true and accurate recording of all items discussed. Should there be any discrepancies, please contact the writer prior to the next meeting date, otherwise the minutes will have been deemed acceptable to all.

NEXT MEETING: January 9, 2006

DISTRIBUTION LIST:

1. All Present
2. Walden CAN Steering Committee Co-Chairs
3. Karen Makela, City of Greater Sudbury
4. Terry Kett + Eldon Gainer + Jacques Barbeau, Councilors

**Walden Community Action Network (Walden CAN)
2006**

Credit Union Account # 0892 3112

Treasurer's Report: Dec 06, 2006

A - Balance Forward: from Nov 14, 2006 _____ **\$987.67**

B - Revenues: Interest: Nov 30 '06 _____ \$0.04

Total Revenues for period Nov 14, 2006 to Dec06, 2006 (B) _____ **\$0.04**

C - Total: (A + B) _____ **\$987.71**

D - Expenses: _____ \$0.00

Total expenses for period Nov 14, 2006 to Dec 06, 2006 (D) _____ **\$0.00**

E - True Bank Balance as of Dec 06 2006 (C - D) _____ **\$987.71**

René Trottier, Treasurer

Heritage Task Force Report to Walden – CAN

December 6, 2007

1. Walden-CAN Anderson Farm Museum and Cultural Centre Task Force members:

- Marte Holouka, Co-chair;
- Les Burford, Co-chair;
- Sheila Prusila & Amanda Turcotte, Secretary
- Mary Barr, member;
- Elsie Stephenson, member;
- Lynn Quinn, member;
- Allison Muckle, member;
- Reg White; member.

Meetings have been held once a week at the Meadowbrook Retirement Village First Floor Common Room.

On Nov.22/6 we revised our Initial Work Plan & submitted it to Co-Chairs W-CAN
Approved Nov.23/06

2. Status of **Goals in Initial Work Plan:**

- Seven goals set.
- Four goals completed
- Two goals are a work in progress
- One goal is outstanding.

Governance Recommendations in Priority

1. SITE DESIGNATION AS PARKLAND FROM RESIDENTIAL¹
2. NAME CHANGE
3. GOVERNANCE ISSUE
4. CREATION OF A FUND RAISING FRIENDS GROUP

Budgetary Recommendations in Priority

1. BUDGET CONSTRUCTION AND AMENDMENTS – CREATION OF BUDGET AS PER PROVINCIAL GUIDLINES
 2. IMMEDIATE MAINTENANCE AND SAFETY ISSUES
-

- Site security, arson and vandalism repairs, handicap accessibility, site safety, fire and electrical inspections, storage.
 - Roof replacement on the Barn, farmhouse & grainery.
 - Winterization of the stable.
 - Electrical upgrade of the Barn's main sub-panel in the lower part of the barn.
 - Site Accessibility – ensure that all areas and buildings become accessible to all.
3. STAFF INCREASE
- Clerk/Receptionist - half time ”
 - Assistant to the Curator- full time
 - Program Coordinator/ Exhibit Technician- full time
 - Maintenance Person and Janitor - half time
4. MEMORY GARDEN
- Creation of; and Groundwork do be done by City crews as site would be recognized as parkland (i.e. Bell Park)
5. CREATION OF VISITOR/RECEPTION BUILDING

Funding and Programming Recommendations in Priority

1. CONCERT SERIES
2. ART AND ARTISAN TOURS AND CONVENTIONS
3. COMMUNITY PARTNERSHIPS
4. TRANS CANADA WALKING TRIAL LINK
5. TRILLIUM APPLICATION

3. Meeting with Staff on Friday, November 24th:

Les Burford, Mary Barr, Sheila Prusila, Elsie Stephenson, Lynn Quinn and Gwen Doyle Co-Chair W-CAN

Ron Henderson - Director: Citizen Services, Library & Museum systems, Clair Zuliani - Manager, Library & Heritage Resources, Jim Fortin – Curator.

- Discussed history of the Library & Museum Board prior to and since amalgamation.
- Reviewed each of the 17 prioritized recommendations
- Many positive suggestions from Ron re: next steps in the process
- Discussed the Power Point presentation that will be made at the Public Input Meeting re Budget :on January 22nd.
- Agreed to meet again on December 11th to continue the process

Submitted by Les Burford, Co-Chair

Dec.6/06 Update from Community Directory Committee

Status of Application re: Job Creation Partnership

Meeting Nov. 30/06 at Walden Day Care Center:

1. Gwen & I met to work on application process
2. After my discussions with Job Creation Partnership contact, things look positive for our application- our project fits the criteria
3. Karen has contacted the City Legal Dept. and they will provide the necessary Legal responsibilities * *Karen will provide details*
4. Our Application can be made in the new year
5. Examined requirements in new provincial application form
6. Examined content of Cambrian College Partnership proposal
 - a. Identified sections which we could use as is
 - b. Made changes/additions as required to other sections
7. Gwen to type up revised version- in order listed on application
8. We'll work on revisions & Time-Lines- for each of 6 months at next meeting
9. Determined support documents to include information about the applicants:
 - a. Walden-CAN
 - 2007 Leisure Guide info – add more info re: environmental committee
 - Select portions from document re: Walden-CAN goals/objectives/ roles etc
 - List of members/committees
 - b. Walden Day Care Center
 - History
 - Programs
 - Community Partners
 - c. City of Greater Sudbury
 - Support of Community Development Coordinator
 - Resource information
 - Support of Legal Dept.

Mary Lou

Suggested Topics for Dec.21 Walden-CAN Column, Sudbury Star:

Getting Ready for 2007!

1. **New Editor, New Team, New Focus for Walden-CAN Newsletter** Laurie
(100 –150 words)
2. **New Environmental Projects- We CAN Make a Difference!** Aaron
(100-150 words)
3. **Beaver Lake Community Takes Action!** Brenda tbc
(100 – 150 words)
3. **New Councillor Brings Greetings to Walden** Jacques
(up to 100 words)
4. **New Community Groups Need Volunteers for 2007:** Gwen
...just brief notice
 - a. Walden Ski Club, Erica Dumencu (561-6749) Cell
 - b. Lively DSS Football Start-Up Committee,
5. **New Volunteers Needed For 2 Annual Winter Carnivals:** Gwen
...just brief notice
 - a. **Walden Winter Carnival**, Feb. 9,10,11,12 /07
Chair, Wayne St. George burntlake@persona.internet.com
www.waldenwintercarnival.com
 - b. **Beaver Lake Winter Carnival**, Feb.16,17,18/06
Publicity, Robert Luopa (866-5168)
6. Notice re: W-CAN Jan./07 Meeting

Gwen, Editor, Walden-CAN Sudbury Star Column

Walden- Community Action Network: formed in Dec./05, the 8th CAN in CGS. Our **Steering Committee** has residents from the communities of: Den Lou, Beaver Lake, Penage Rd./Whitefish, Naughton, Lively/Mikala and South End. We meet monthly – except during the summer.

The need for improved communication – within Walden and with the City of Greater Sudbury- was a **vital issue** identified at our Nov./05 Strategic Visioning Session and immediately addressed by the Walden-CAN in 2006. We held a Logo & Slogan Contest – to Brand the Walden-CAN; we developed **3 Communication Tools:** a quarterly **Newsletter** – in print (mailed to households) and on line; our own user-friendly, inter-active **website** at www.walden-can.com and a **Walden-CAN monthly Column**, on the Thursday **Walden Page** of the **Sudbury Star**.

We are working on a project to produce a Walden Community Directory – in print and on line.

Our KEY Projects during 2006 were: each has a **BLOG** on our **website**

1. A **Health Services Task Force** re: the future status of primary health care services at Lively Medical Center
2. A **Ski Hill Committee** to work with our Councillors, City Staff and Community volunteers to re-open the Walden Ski Hill - officially re-opened Dec.27/06 and to be run in partnership with CGS & newly formed **Walden Ski Club**
3. A **Heritage Committee to Review the Anderson Farm Museum-** Final Report with 17 Recommendations presented to W-CAN, Oct./06 and a **Heritage Task Force** to work in partnership with City Staff & Council re: the next steps to protect & preserve , enhance & expand the heritage & cultural programs & activities at Anderson Farm Museum
4. **An Environmental Committee** to identify and develop action plans re: environmental issues impacting Walden & CGR.

Volunteers are always welcome. There's lots of work for everybody!

To discover more about Walden-CAN and the communities of Walden check out our website www.walden-can.com or our **Walden-CAN Binders** at 6 Sites throughout Walden. You can write us at **Walden-CAN, PO 981, Lively, P3Y 1M8** or call Co-Chairs: Richard Bois (692-5047) or Gwen Doyle (692-3021)

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